

**Government of Jharkhand**

**Directorate of Culture**

**(Dept. of Tourism,**

**Art Culture, Sports & Youth Affairs.)**

**MDI Building, 3<sup>rd</sup> Floor, Dhurwa, Ranchi-4**

**Ph.-0651-2401917, E-mail: dirjharkhandculture@gmail.com**

**Request for Expression of Interest Proposal for**  
**"Selection to hire a Firm/ Production House/ Filmmaker**  
**for Documentary Series on Vanishing Primitive Tribes of**  
**Jharkhand State".**

Ref. No. 291

Dated :- 15/09/2022

Directorate of Culture , Dept. of Tourism, Art Culture, Sports & Youth Affairs, Govt. of Jharkhand, Ranchi intends to issue this Request for Expression of Interest Proposals for 'Selection to hire a Firm/Production House/ Filmmaker for Documentary Series on Vanishing Primitive Tribes of Jharkhand State'.

Proposals are invited from reputed and experienced agency. Request for EoI document can be downloaded from the website <http://jharkhandculture.com> & [jharkhand.gov.in/](http://jharkhand.gov.in/) Proposals completed in all respect, shall be submitted at the address mentioned in RFP on or before 14:00 hrs. of 12/10/2022.

Corrigendum, Addendum if any shall be uploaded in the above stated website only and shall not be published in the newspapers.

Directorate of Culture reserves the right to reject any or all proposals and annul this process at any time without assigning any reason whatsoever.

**Director Culture**  
**Directorate of Culture,**  
**Jharkhand, Ranchi**

PR.NO.277984 Art Culture Sports and Youth Affairs(22-23):D



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**Government of Jharkhand**  
**Directorate of Culture**  
**(Dept. of Tourism, Art Culture, Sports & Youth Affairs.)**  
MDI Building, 3<sup>rd</sup> Floor, Dhurwa, Ranchi-4  
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**Director Culture**  
 Directorate of Culture,  
 Jharkhand. Ranchi

Memo No. 2/Sa.-2-42-2003/- 291.....

/Ranchi, Date 15/09/2022..

Copy to : The Director, IPRD, Jharkhand, Ranchi for information and for publication in all major newspapers.

  
**Director Culture**  
 Directorate of Culture,  
 Jharkhand. Ranchi



**Govt. of Jharkhand**  
**Directorate of Culture**  
**Dept. Of Tourism, Art, Culture, Sports & Youth Affairs.**

Tel. No.:- 0651-2401917, Email Id- dirjharkhandculture@gmail.com

3rd Floor, MDI Building, Dhurwa,  
Ranchi ( Jharkhand )

EOI. Ref. No: 291

Date: 15 Sept.2022

**REQUEST FOR EXPRESSION OF INTEREST**

<b>Assignment Title</b>	<b>Selection to hire a Firm/ Production House/ Filmmaker for Documentary Series on Vanishing Primitive Tribes of Jharkhand State</b>
<b>Reference No.</b>	291 / 15.09.2022

**Section-1**

1. Directorate of Culture (DoC), Dept. of Tourism, Art Culture, Sports & Youth Affairs, Govt. of Jharkhand, Ranchi intends to issue this Request for Expression of Interest Proposals for the subject mentioned above in the Assignment Title- 'Selection to hire a Firm/ Production House/ Filmmaker for Documentary Series on Vanishing Primitive Tribes of Jharkhand State'.
2. Directorate of Culture (DoC), Jharkhand, Ranchi now invites eligible Firm / Agency/ Production House/ Filmmaker to indicate their interest in providing the services, as mentioned in the TERMS OF REFERENCE (ToR) herein.
3. **Schedule of Selection Process -**  
DoC shall endeavour to adhere to the following schedule:

Name of Work	Selection to hire a Firm/ Production House/ Filmmaker for Documentary Series on Vanishing Primitive Tribes of Jharkhand State.
Last date for receiving queries	06.10 .2022 upto 11:30 Hrs.
Pre-Proposal Conference date, time & venue.	07.10.2022, 11:30 Hrs. at the office of the Director, Directorate of Culture, Government of Jharkhand, MDI Building, 3rd Floor, Dhurwa, Ranchi, Jharkhand.
Last date for submission of Proposals (the "Proposal Due Date")	12.10.2022, 14:00 Hrs.
Date, Place and time of opening of Technical Proposal	17.10.2022, 11:30 Hrs. at the office of the Director, Directorate of Culture, Government of Jharkhand, MDI Building, 3rd Floor, Dhurwa, Ranchi, Jharkhand.

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Date, Place and time of opening of Financial Proposals	Will be intimated to the Qualified Agencies.
Validity of Proposals	180 days from the Bid Due Date
Letter of Award (LOA) / Work Order	Within 15 days from the date of declaration of the Selected Bidder
Signing of Service Agreement	Within 7 days from the date of acknowledgment of LOA by the Selected Bidder
Earnest Money Deposit	Rs 1,00,000/- (Rs. One Lakhs Only)

4. **Eligibility:** The Firm should be Eligible as per applicable Procurement Regulations.

5. **Qualification:** Interested consultants & Makers/Producers should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short-listing criteria are:

**A. TechnicalCriteria:**

- i. The Firm or the film director associated with the firm should have completed atleast 50 Documentary assignments including some for State/Central Government/PSUs/ Multilateral organizations/CorporateBrands.
- ii. The Creative Team should have been acclaimed as winner in Best/film awards in National/International Film Festivals.
- iii. The film director for the mentioned assignment should have shot one of his/her feature length Documentary on/in Jharkhand State.
- iv. The Firm should have its head/branch office in Jharkhand.

**B. FinancialCriteria**

- i. The average annual turnover of the Firm during the last three financial years (FY 2019 - 20, FY 2020-21, and FY 2021-22) should be minimum Rs.10 crore from the services provided towards similar nature of works. This shall include fees received towards developing creative and media spends and Events (the “**Financial Capacity**”).
- ii. Copies of the Audited Balance sheet and profit and loss account for the above years must be submitted.
- iii. The Firm should have GST registration in Jharkhand State.

**6. Earnest Money Deposit**

- a. The Bidder shall furnish an Earnest Money Deposit of Rs.1,00,000/- (Rs. One Lakhs Only)(the "Earnest Money Deposit" or “EMD”) in the form of a Demand Draft issued by a Nationalized Bank or a Scheduled Bank in India, drawn in favour of “Jharkhand Kala Mandir” payable at “Ranchi” along with bid documents. DoC shall not be liable to pay any interest on the EMD so made and the same shall be interest free.
- b. The EMD amount shall remain valid for a period of 90 (Ninety) days from the Proposal Due Date, or beyond any period of extension subsequently as determined by DoC from time to time. The Proposal shall be summarily rejected if it is not accompanied by the EMD.
- c. The EMD shall be returned to the unsuccessful Bidders within a period of 04 (Four) weeks from the date of selection of the Selected Bidder. The EMD submitted by the Selected Bidder shall be released upon furnishing of the Performance Security in the form and manner as stipulated in the Agreement.

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d. The EMD shall be forfeited, if the Bidder:

- i. furnishes any information or document which is misleading or untrue in any material respect;
- ii. engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

- 7. The EOI Documents must be signed by the authorized signatory of the applicant and a power of attorney in this regard shall be submitted by the applicant. POA is not applicable for the Proprietorship Firm as the signatory will be the proprietor him/herself.
- 8. The applicant shall submit requisite Documents as sought in this REOI. In absence of requisite Documents, the application of the entity shall be liable for rejection. However, Directorate of Culture (DoC), Jharkhand, Ranchi reserves the right to seek clarifications and / or supporting Documents from the applicants, if Directorate of Culture (DoC) considers it necessary for proper assessment of the EOI.
- 9. Directorate of Culture (DoC), Jharkhand, Ranchi reserves the right to cancel the REOI at any time or amend / withdraw any of the terms and conditions contained in the REOI at any stage without assigning any reason thereof.
- 10. JV or Consortium is not allowed.
- 11. A Firm/Production House/Filmmaker for the said assignment will be selected in accordance with the Quality and Cost Based Selection (QCBS) method. **The weightage of Technical and Financial score will be of & 70:30.**

**12. Qualified Bidders**

**12.1 The Proposals of the Bidders:**

- i. which are found to be in conformance with the criteria specified mentioned in EOI;
- ii. which has been awarded atleast minimum cut off marks provided for each of the parameters set out in the table related; and
- iii. which has been awarded a total of atleast 70 marks out of 100. shall be considered as qualified bidders ("Qualified Bidders") and qualified for opening of the Financial Proposal.

**12.2** The total marks awarded to the Qualified Bidder as per Clause 4.2 Evaluation Criteria of Section-3 of EOI, shall be the Technical Score (ST) of the Bidder.

**12.3** The Financial Proposals of only the Qualified Bidders shall be considered for further evaluation.

**13. Evaluation of Financial Proposals**

13.1 The Financial Proposals of only the Qualified Bidders shall be opened in the presence of the Bidder's representatives who choose to attend on the date and time intimated.

13.2 The financial evaluation will be carried out as per this Clause 13. Each Financial Proposal will be assigned a financial score (SF).

13.3 For financial evaluation, the total Service Fee inclusive all taxes indicated in the Financial Proposal will be considered.



13.4 DoC will determine whether the Financial Proposals are complete, unqualified and unconditional. The cost indicated in the Financial Proposal shall be deemed as final and reflecting the total cost of services. Omissions, if any, in costing any services shall not entitle the selected Agency/Firm to be compensated and the liability to fulfil its obligations as per the scope of services mentioned in this EOI is within the total quoted Service Fee shall be that of the Agency. **The lowest Financial Proposal (FM) will be given a financial score of 100 points.** The financial scores of other proposals will be computed as follows:

$$SF = 100 \times FM/F$$

(F = amount of Financial Proposal of each Firm/Agency)

**14. Combined and final evaluation**

Proposals will finally be ranked according to their combined technical (ST) and financial (SF) scores as follows:

$$S = ST \times TW + SF \times FW$$

Where S is the combined score, and TW = 0.7 and FW = 0.3 and are the weights assigned to the Technical Score and the Financial Score respectively.

**15. Selection of Bidder**

**15.1** The Bidders shall be ranked in descending order and the Bidder scoring the highest combined score shall be ranked first. The Bidder scoring the highest combined score shall be declared as Selected Bidder.

**15.2** In the event that the first ranked Bidder withdraws its Proposal or is not selected for any reason in the first instance, DoC may invite the second ranked Bidder for negotiations.

**15.3** In the event that two or more Bidders obtain the same combined score, (the "Tie Bidders"), the Bidder quoting the lowest Service Fee shall be the Selected Bidder.

**16. Letter of Award (LOA)/Work Order and Execution of Service Agreement**

**16.1** After selection, a Letter of Award (the "LOA")/Work Order shall be issued, in duplicate, by DoC to the Selected Bidder and the Selected Bidder shall, within 7 (seven) days of the receipt of the LOA/Work Order, sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA/Work Order duly signed by the Selected Bidder is not received by the stipulated date, DoC may, unless it consents to extension of time for submission thereof, appropriate the EMD of such Bidder on account of failure of the Selected Bidder to acknowledge the LOA/Work Order, and the next eligible Bidder may be considered.

**16.2** After acknowledgement of the LOA as aforesaid by the Selected Bidder, it shall execute the Service Agreement within the period of 15 (fifteen) days from the date of acknowledgment of LOA by the Selected Bidder. The Selected Bidder shall not be entitled to seek any deviation in the Service Agreement.

**17.** Interested Applicants shall submit 'Expression of Interest' through Courier, Registered Post, Speed Post and Hand Delivery on or before **IST 14:00Hrs on 12 Oct 2022** and will be opened on **17 Oct 2022 at IST 11:30Hrs.**

**Directorate of Culture, Dept. of Tourism, Art, Culture, Sports & Youth Affairs, Govt. of Jharkhand, 3rd Floor, MDI Building, Dhurwa, Ranchi-834004, (Jharkhand)  
Phone : 0651 2401917 Email : dirjharkhandculture@gmail.com**

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## Section-2

### Terms of Reference

#### Background :

Documentation related proposal for the protection of culture, lifestyle, language etc. of the primitive tribes (Primitive Tribal Group (PTG) / Particularly Vulnerable Tribal Group (PVTG) of the State :-

1. A total of 32 (thirty two) tribes live in the state of Jharkhand, out of which 08 (eight) tribes are marked as primitive tribes due to their special antiquity. The following are the primitive tribes (Primitive Tribal Group (PTG) / Particularly Vulnerable Tribal Group (PVTG) residing in the state :-

(i) Asur	(ii) Birhor	(iii) Birjia	(iv) Korwa
(v) Parhaiya / Baiga	(vi) Savar	(vii) Mal pahariya	(viii) Sauria Paharia

2. According to the 2011 census, the total population of the state is 3.29 crore and ST population is 26.2 percent of the total population of the state, out of which the total population of the primitive tribes is 2,92,359 only. These communities have recorded very low decadal compound annual growth rates and negative growth rates also. The regional spread of the population of the primitive tribes of the state is as follows:-

Primitive tribes	District	Population (census 2011)
Asur	Gumla, Lohardaga, Palamu, Latehar.	22459
Birhor	Bokaro, Chatra, Dhanbad, East Singhbhum, Garhwa, Hazaribagh, Koderma, Latehar, Lohardaga, Ranchi, Seraikela, Simdega, West. Singhbhum.	10726
Birjia	Gumla, Latehar, Lohardaga	6276
Korwa	Garhwa, Gumla, Latehar, Palamu, Simdega.	35606
Parhaiya / Baiga	Chatra, Deoghar, Garhwa, Gumla, Latehar, Lohardaga, Palamu.	25585
Savar	East Singhbhum, Godda, Palamu, Seraikela.	9688
Mal pahariya	Deoghar, Dumka, East Singhbhum, Godda, Jamtara, Pakur, Palamu, Ranchi, Sahebganj.	135797
Sauria Paharia	Sahebganj, Pakur, Jamtara, Godda, Deoghar,	46222

3. Various schemes and welfare programs of the government is focused on PVTGs. Particularly Vulnerable Tribal Group (PVTG) state residents, because of its special ecology has special culture and dialect.

Directorate of Culture (DoC), Dept. of Tourism, Art Culture, Sports and Youth Affairs Department, Jharkhand, Ranchi Proposes this documentation Project for the purpose of preserving special culture, dialect for PVTGs residing in State. Due to the absence of the script of the spoken dialect, the 'dialect' of PVTGs mutual dialogue could not develop in the form of a language, due to which there is no specific literature related to it.

Therefore, their dialect will be the center of the proposed work, for which the following procedure will be adopted :-

- (i) Every PVTGs society has its own folk songs and folk tales, through which we can get their basic introduction. Documents/records of these folk songs and folk tales from PVTG people will be recorded in original.
- (ii) By including the literate youth of the PVTG tribe in this work as translators, the original documents/records of the folk songs and folk tales from PVTG people will be translated and recorded .
- (iii) This work will be a good medium to know the dialect, culture of the PVTG tribe, because in this work top priority will be given to include folk songs and folk tales of the PVTG society, which plays the role of the main center to get the real introduction of any society.

**The Assignment:**

DIRECTORATE OF CULTURE (DOC) now intends to take forward the **Documentary Series on Vanishing Primitive Tribes of Jharkhand State**, whose scripts had been prepared and cleared under phase one of the project. DIRECTORATE OF CULTURE (DOC) is therefore seeking to hire a film/advertisement production house/film-maker to turn these scripts into effective and engaging Documentary Series.

**Proposed Documentary Series: 5 (Five) themes have been shortlisted for production of Documentary Series**

- (i) Asur असुर
- (ii) Birhor बिरहोर
- (iii) Birjia बिरजिया
- (iv) Savar सावर
- (v) Parhaiya / Baiga परहिया

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Section-3

1. Technical Requirements/Specifications and Deliverables

1.1 Overview:

Key Personnel

- **Director** – Responsibility for Pre-Production, Filming and Post-Production: planning and organizing production schedules. He/she will supervise the actors/models/real natives/inhabitants and other staff during the preproduction, production and post-production phases and coordinate with DIRECTORATE OF CULTURE (DOC) for creative inputs. Minimum ten years' experience directing films/television commercials/ corporate/ Documentaries of similar profile.
- **Script Writer/Supervisor**– Minimum five years' experience.
- **Director of Photography**- Professionally qualified and minimum five years' experience.
- **Editor**- Professionally qualified and minimum five years' experience.
- **Creative Producer** - Minimum five years experience as creative head/creative director/ producer.

1.2 Outcome:

Following the photo shoot, the Selected agency will provide the DoC with the following for 5(Five) Documentaries:

Particulars	Deliverables
Duration of Digital Master in Hindi	52 Min. each/equivalent to International Channels' standard for one hour show
Duration of Trailers/Promos Master	90 sec
Number of Edits/Cut Downs	3-7
Language Dubs	Not included/Will be done separately.
Posters, Thumbnails etc.	1 Posters for the show 1 Poster each for episodes 1 Thumbnail each episode All with International Standards
BG, Music, Sounds/Sound Design	90% Original Sounds & Music of fine recording & mixing with archival value
Unmixed Audio (VO/Dialogues & music)	Unmixed wave file
Usage Rights	Across all mediums including TV, Cinema, Radio, Digital, Mobile etc. for perpetuity.
Usage Market	India/International
Shooting Format	4K RAW
Screening/Projection	2K/HD (appropriate for TV, Cinema & Digital
Stills & Screenshots	Min. 10 Stills of making andMin. 10 Screenshots of each episode in min 300dpi/Pro/Print Qty
Output	Stereo music and cinema material

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### 1.3 Services

The cost shall include :

- Director and assistant director(s), producer and production team, location manager, line producer, DOP & DOP assistant fees, camera hire charges, camera lenses & accessories, grip equipment hire and attendants' charges, lights and light men charges, monitors and other accessories hire charges, production and other shooting related material, technical staff wages, studio & casting directors and cast/actors' cost, production designer & art director's fees.
- Edit suite hire charges, editor fees, online compositing, computer graphics, music director fees, sound studio & engineers' fees, voice-over artist fees, language supervisor, post-production supervisor/s, Firm, hard disk/s and other related material and miscellaneous cost etc.
- Master edit and shorter edits in Hindi and Regional Dialect only.
- MOVs pro-res & MP4 high profile clean files and subtitles embedded files.
- English Subtitles .srt files and embedded.
- PPM and one round of presentation in Ranchi.
- Shoot will be in particularly the areas of PVTG in Jharkhand State & adjacent areas & Post-production Globally, if required.

### 1.4 Usage

Rights across all mediums for perpetuity including TV, Cinema, Radio, Digital will rest with DIRECTORATE OF CULTURE (DOC), Govt. of Jharkhand, Ranchi.

### 1.5 Terms and conditions:

- The work and material that is subject of this agreement shall be work made for hire, and the IP in the film and all its elements shall vest with DIRECTORATE OF CULTURE (DOC).
- Information shared by DIRECTORATE OF CULTURE (DOC) and any other Govt. bodies pursuant to this agreement shall be kept confidential and not disclosed to anyone except for the purposes of this agreement.
- The Production House shall obtain all consents, licenses and assignments necessary to ensure DIRECTORATE OF CULTURE (DOC) the right to free and unhindered broadcast and use, and to ensure the IP produced pursuant to this agreement is free of all claims and does not infringe upon any person's personal rights or moral rights.
- This estimate is valid only for 180 days from the date mentioned above & supersedes any other estimate given for the above-mentioned Documentaries.
- Firm/ Production house will do 2 set of edit changes (offline & online edit) post client presentation. However, it does not include re-shooting the film or any portion of the film or re-doing the bg/fx/musictrack

**2. Duration of the Assignment:** 6 months.

**3. Monitoring and Reporting:** The Firm will report to the DOC, unless specified otherwise. The Firm will be required to submit periodic progress reports to this effect. The format and the frequency will be decided in consultation with the DIRECTORATE OF CULTURE (DOC).



**4. Facilities provided by DIRECTORATE OF CULTURE (DOC):**

DIRECTORATE OF CULTURE (DOC), Jharkhand, Ranchi shall provide the executing agency access to shoot locations & permissions in Jharkhand State.

**4.1 Terms of Payment:** The payment milestones shall be as per the below and also based on certification of the individual deliverables from DIRECTORATE OF CULTURE (DOC).

**Story, Script, shooting, Rough Cut & Final Submission bill should be submitted by firm through proper invoice periodically for payment.**

Sl.No.	Deliverable / Milestone	% of Contract Value
1	Script/Story Board	25%
2	After Completion of Shooting	25 %
3	Rough Cut of TVCs	20%
4	Final Submission with Master unmixed files	30%

**4.2 Evaluation Criteria:**

Sl. No.	Parameter	(Total Marks-100)
1	Turn Over : (Required Turn Over in Crore : Minimum Rs 10 Crore each financial year i.e., 2019-20, 2020-21 and 2021-22) Rs. 10 Crore = 10 Marks Rs. 10 Crore + = 5 Marks (additional)	15
2	Experience/existence of Firm/production house : Minimum required experience/existence in years = 5 years. Existence/Experience of 5 years = 10 Marks Existence/Experience above 5 years = 5 Marks (additional)	15
3	Awards winning Documentary films/commercials :- National/International repute Award or equivalent. Have to produce Documentary evidence. (maximum 10 marks for each National/International/Film Festivals Award-winning Documentary Film; maximum 5 marks for each International/ National/ Film Festivals/Awards Award winning Short/Feature Film/ Commercial,) Total Maximum Marks – 15 marks.	15
4	Experience of the Director :- Experience directing feature films/ Documentary/ shorts/ television commercials/corporate film. 3 Marks for Each TVC, maximum 15 marks.	15
5	Director's Treatment Note/Production Treatment Note about the mentioned project	20
6	Paper File Presentation about the project treatment (Concept, Visualization, Picturizing etc.) PS: No physical/oral PPT presentation, only bound script type of presentation.	20

**4.3** The lowest Financial Proposal (FM) will be given a financial score of 100 points. Proposals will finally be ranked according to their combined technical and financial scores.

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*[Signature]*



**Format for Letter of Application**  
*[On the Letterhead of the Applicant]*

Date: .....

To,  
The Director Culture,  
Directorate of Culture,  
Dept. of Tourism, Art Culture, Sports & Youth Affairs.  
Govt. of Jharkhand,  
3rd Floor, MDI Building, Dhurwa, Ranchi -834004, Jharkhand

Sub : Expression of Interest for Selection to hire a **Firm/ Production House/Film-maker** for **Documentary Series on Vanishing Primitive Tribes of Jharkhand State.**

Ref : EOI No. \_\_\_\_\_

Dear Sir,

Being duly authorized to represent and act on behalf of .....  
(Herein after referred to as "the Applicant"), and having gone through and fully understood all of the eligibility and qualification requirements and information provided, the undersigned hereby apply for Expression of Interest for the captioned project.

We are enclosing our Application for Qualification with the details as per the requirements of the EOI Document, for your kind evaluation.

Yours faithfully,

\_\_\_\_\_  
(Signature of Authorized Signatory)  
(Name, Title and Address)

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## Annexure-II

## Details of Applicant

Sl.No.	Particulars	Details
1.	Name of applicant with full address	
2.	Telephone No.	
3.	Email	
4.	Name and address of the person holding the Power of Attorney. ( Not Applicable for proprietorship company )	
5.	Place of Business.	
6.	Jharkhand GST Registration Number (Self Attested copy to be attached).	
7.	Are you presently debarred / blacklisted by any Government Department /Public Sector Undertaking /Any Employer? (If Yes, please furnish details)	
8.	Name and details (Tel ./ Mobile / E mail) of Authorized Signatory	

It is certified that the information given above is TRUE to the best of our knowledge. The organization shall stand liable for any information given above which is later found to be FALSE.

Place:

Signature of the Authorized Signatory

Date:

Name &amp; Designation with Stamp






Annexure-III

List of Assignments\* Completed in Last 5 Years

Sl. No.	Description of Project / Scope of the work	Location of the work/ shooting done	Name of the Client	Duration of the film & type	Fees for the Assignment	Any other Relevant information

**Assignments:** Production of Films and Documentaries/TVCs/Campaign for State/Central Government / PSUs/ Multilateral organizations/Corporate Brands.

It is certified that the information given above is TRUE to the best of our knowledge.The organization shall stand liable for any information given above which is later found to be FALSE.

Place:

Signature of the Authorized Signatory.

Date:

Name & Designation with Stamp

*DS*

*[Signature]*



**Format for Financial Strength of the Applicant**

Sl. No.	Financial Year	Turnover (INR) Rs..
1		
2		
3		

Note:

Copy of audited balance sheet and profit and loss account for the above three financial years must be submitted.

It is certified that the information given above is TRUE to the best of our knowledge. The organization shall stand liable for any information given above which is later found to be FALSE.

Place:

Signature of the Authorized Signatory

Date:

Name & Designation with Stamp

*LS*

*[Signature]*



**Declaration**

*[On a Stamp Paper of relevant value]*

1. I/ We hereby certify that my/our Agency/ Firm/ Company has not been debarred/ blacklisted by any State Government/Government of India/Govt. Departments and/or agencies such as UN/bilateral/multi-lateral funding/partner agencies and corporate including CPSEs, at any time for services of any description. We undertake that, in the event of us or any of our promoters/directors being blacklisted / barred at any time post the date of this declaration, we shall intimate DIRECTORATE OF CULTURE (DOC), Jharkhand, Ranchi of such blacklisting. We further confirm that we are aware that our application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of the EoI Document at any stage of the bidding process
2. I/ We hereby declare that, no relevant information has been omitted/withheld in the process of furnishing the information with respect to this REoI.
3. We understood that DIRECTORATE OF CULTURE (DOC) is not bound to short-list/ accept any proposal received in response to this REoI.
4. I/We have read and examined this REoI Document while submitting our response. Further, it is understood that this REoI is only an exercise for possible selection for the future work(s); however, it does not confer any right to any party submitting EoI for further consideration in the process or work allotment.
5. We hereby declare that all the information and statements made in this REoI are true and accept that any misrepresentation contained in it may lead to our disqualification.
6. I/ we understand that if we use any unfair means with regard to this REoI, our REoI/Proposal shall be liable for cancellation at anytime.

Place:

Signature of the Authorized Signatory

Date:

Name & Designation with Stamp







**Format for Power of Attorney for Signing of Proposal**

*(On Non – judicial stamp paper of Rs 100/- or such equivalent Document duly attested by notary public)*

**Format for Power of Attorney for Signing of EoI**

Know all men by these presents, We, ..... (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appointand authorize.....  
.....(Name),son/daughter/wifeof..... and presently residing at....., who is presently employed with us and holding the position of....., as our true and lawful attorney (herein after referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for "**Expression of Interest (EOI) for Selection to hire a Firm/ Production House/Film-makerfor vanishing primitive tribes of Jharkhand State (Documentary Series)**", including signing and submission of all Documents and providing information/responses to DIRECTORATE OF CULTURE (DOC),Jharkhand, Ranchi representing us in all matters before DIRECTORATE OF CULTURE (DOC),Jharkhand, Ranchi and generally dealing with DIRECTORATE OF CULTURE (DOC), Jharkhand, Ranchi in all matters in connection with or relating to or arising out of our bid for the said Project.

We here by agree to ratify and confirm all acts,deeds and things lawfully done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our aforesaid Attorney shall and shall always be deemed to have been done by us.

For.....

(Signature, Name, Designation andAddress)

Accepted

Notarized

.....

(Signature, name, designation and address of the Attorney)

Witnesses:

- 1.
- 2.

PS: PoA is not required in case of a proprietorship firm/company.

